### PLAN/SUBPLAN CHANGE FORM
North Carolina State University
Department of Registration and Records
1000 Harris Hall

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First</th>
<th>Middle</th>
<th>Student Identification Number</th>
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Are you currently enrolled at NCSU?  Yes ____  No ____  If not, term & year of last enrollment ____________

Have you applied for Graduation?  Yes ____  No ____

**SELECT ONE OF THE FOLLOWING OPTIONS:**

- Change Primary Plan/Subplan ____  (Complete Both Sections I & II)
- Add Additional Plan/Subplan ____  (Complete Section I Only)
- Release 1st, 2nd, 3rd, etc. Plan/Subplan ____  (Complete Section II Only)

### Section I

Accepted (Effective Term & Year): _____________________________

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<tr>
<th>Plan Code</th>
<th>Subplan Code</th>
<th>Degree Key Term &amp; Year*</th>
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Advisor Employee ID: __________  Advisor Name: __________

Accepting Dean’s Signature: __________  Date: __________

### Section II  (Complete if changing Primary Plan/Subplan or if dropping an Additional Plan/Subplan)

- Change to Secondary Plan/Subplan ____
- Discontinue Plan/Subplan ____

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Advisor Employee ID: __________  Advisor Name: __________

Releasing Dean’s Signature: __________  Date: __________

**ADDITIONAL INFORMATION**

- STUDENTS WILL BE SUBJECT TO A TUITION SURCHARGE FOR ALL CREDIT HOURS ATTEMPTED IN EXCESS OF 140 OR 110% OF THE STUDENT’S ACADEMIC PROGRAM, WHICHERVER IS GREATER. FOR MORE INFORMATION, VISIT http://policies.ncsu.edu/regulation/reg-02-65-05.
- Students are responsible for having college and departmental records transferred to the new college and department.
- This form must be returned to the Department of Registration and Records Campus, Box #7313, 1000 Harris Hall in order for changes to be recorded to the student’s permanent record.

*Indicates the term and year for the ADA Degree Key  Created 8/5/09